

BY-LAWS - APPENDIX A
Appeals Procedure

1. Appeals against decisions made by a District League shall be submitted, in writing, by electronic mail, to the District Soccer Association and a copy of the letter of appeal shall be sent by electronic mail, to the League.
2. Appeals against decisions made by clubs affecting their member teams, officials and/or players, may follow the same procedure as in 1) above, with copies to the club that has made the decision and to the District Soccer Association.
3. The letter of appeal shall be accompanied by the correct fee, in the form of a certified cheque or money order, together with a copy of the date-stamped electronic mail, and a copy of the decision being appealed.
4. The letter of appeal and the copy shall be electronically date-stamped no more than five (5) days, Saturdays, Sundays and legal holidays excepted, from the date of receipt, in writing, of the decision being appealed within five business days.
5. Every appeal against a decision involving an individual over the age of eighteen (18) shall be made by that individual, and each individual making such an appeal shall submit an appeal fee of five hundred dollars (\$500).
6. Every appeal against a decision involving a club or a team shall be made by at least two (2) members of the Club executive and shall be accompanied by an appeal fee of five hundred (\$500).
7. Any appeal which is not submitted in compliance with all preceding regulations shall be ruled out of order and will not be heard.
8. A correctly submitted appeal shall be heard within ten (10) days, Saturdays, Sundays and legal holidays excepted, of its receipt by the District Soccer Association.
9. The lodging of an appeal shall not affect prior decisions made by Leagues or Clubs and suspensions shall remain in effect until the decision of the appeal hearing has been released by the District Soccer Association.
10. An appeal, once lodged, may only be withdrawn by permission of the District Soccer Association's Discipline and Appeals Committee and on such terms as it may determine.
11. If an appeal is upheld, the appeal fee shall be returned.
12. Any league, club or individual aggrieved by a decision of the District Soccer Association may appeal such decision to the Provincial Soccer Association in accordance with its Rules and Regulations.